



Documents Necessary for Initial Requests for Deferred Action for Childhood Arrivals- Checklist

- (1) **This is a checklist of documents needed to file DACA for the first time. This checklist is being provided as a guide. It does not guarantee Mano a Mano is representing your case at this time. Please also refer to the eligibility requirements specified by USCIS at the end of this checklist.**

Please prepare at least ONE of the following:

- Copy of Applicant's Consular ID Card
- Copy of Applicant's School ID
- Copy of Applicant's Passport
- Copy of any form of Applicant's Picture Identification Document

- (2) **Came to the United States before reaching his or her 16th birthday;**
Please prepare any of the following documents available to you depending on how you entered containing dates on or before June 15th, 2007 with applicant's name:

If You Entered without Documents:

- School Records – transcripts, report cards, teacher note, certificates, etc.
- Medical Records
- Bank Account Statements Utility Bill Payment receipt- water, gas, electricity, cable, phone, etc.

If You Entered with a Visa:

- Passport with stamped entry
- I-94 (if applicable)

- (3) **Has continuously resided in the United States since June 15th, 2007;**

Please prepare documents starting June 15th, 2007- until present for every 3 months:

- School Records
- Bank Statements – bring for every 3 months if possible
- Medical Records
- Utility Bill Payment receipt- water, gas, electricity, cable, phone, etc.

- (4) **Was present in the United States on June 15th, 2012;**

Please prepare any document with this exact date or at least in the month of June 2012:

- School Records (report cards, transcripts, certificates, teacher notes)
- Bank Statements (from June 2012 or within that time frame)
- Utility Bill Payment receipt- water, gas, electricity, cable, phone, etc.
- Employment records
- Medical records

- (5) **Proof of Schooling:**

- High School diploma
- High School Official or Un-official transcript
- GED Certificate
- Proof of GED Registration/Enrollment



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- Proof of Military Service/Discharge Information
- (6) Criminal Records: (if applicable)**
 - If applicant has no criminal record, Letter from your local county stating No Record Found
 - If applicant has record**, please prepare certified court dispositions for **ALL** incidents
- (7) Proof of all trips outside the country since June 15th, 2007** *(Bring a copy of proof for every trip)*
 - Plane tickets
 - Passport stamps
 - Hotel receipts
- (8) Applicant's Personal Information:**

Alien Registration Number (A-number) (if any), US social security number (if any), Date of Birth, Gender, City/Town/Village of Birth, Country of Birth, Current Country of Residence, Country of Citizenship or Nationality. Marital Status
- (9) Please list all names you have ever used other you're your full legal Name**
- (10) Processing Information**






Ethnicity, Race, Height, Weight
- (11) List of your current address and to the best of your knowledge, the addresses where you resided since the date of your initial entry into the U.S. to the present.**
- (12) List all of your absences from the US since June 15, 2007**
- (13) Have you left the US without advance parole (permission) on or after August 15, 2012?**
 - Yes No
- (14) Initially arrived and established residence in the US prior to turning 16 years of age.**
 - Yes No
- (15) Date of Initial Entry into the US on or about**
- (16) Place of Initial entry into the US (approximately)**
- (17) What was your immigration status on June 15th 2012**
 - No Lawful Status Status Expired Parole Expired
- (18) Where you ever issued an Arrival-Departure Record Form I-94, I-94W, or I-95 number?**
 - Yes No
- (19) Indicate your current education status**
- (20) Criminal History- answer the following questions truthfully**



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- Have you EVER been arrested for, charged with, or convicted of a crime in the U.S. or in any country other than the United States?
- Are you NOW or have you EVER been a member of a gang
- Have you ever been labeled a member of a gang?
- Have you ever had any contact with the police?
- Have you ever committed a crime that you have not been charged for?

Can I be considered? Review Guidelines

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|  <p>You came to the United States before reaching your 16th birthday</p> | <p>You have continuously resided in the United States since June 15, 2007, up to the present time</p>  |  <p>You were under the age of 31 as of June 15, 2012</p> |  <p>You never had a lawful immigration status on or before June 15, 2012, or any lawful immigration status or parole that you obtained had expired as of June 15, 2012</p> |
| <p>You are currently in school, have graduated or obtained your certificate of completion from high school, have obtained your General Educational Development certification, or you are an honorably discharged veteran of the Coast Guard or Armed Forces of the United States</p>  |  <p>You have not been convicted of a felony, significant misdemeanor, or three or more misdemeanors, and do not otherwise pose a threat to national security or public safety</p> | <p>You were physically present in the United States on June 15, 2012, and at the time of making your request for consideration of deferred action with USCIS</p>  | |



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